A Policy For Cleaning Bodily Fluid
Harvington C of E First and Nursery School

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Governors Responsibility: Safeguarding
This policy will inform and instruct staff of what actions to take on the discovery or involvement with a spillage of biological hazardous material, e.g. blood, vomit, bodily urine.

All areas of the school are covered in this policy.

Body fluid spillages

Blood and bodily fluids (e.g. faeces, vomit, saliva, urine, nasal and eye discharge) may contain viruses or bacteria capable of causing disease. It is therefore vital to protect both yourself and others against the risk of cross infection.

Procedure

On the discovery of bodily fluids, clear the area of children and make safe by preventing others coming near. Inform staff and collect 'Bodily Fluid Grab Bag' from the top drawer of the first aid unit in the staffroom.

Cleaning procedure

- Cleaning and removal of bodily fluids can be carried out by all staff.
- Cordon off the area.
- Bodily Fluid grab bag available in top drawer of first aid unit in staffroom.
- Use protective aprons, gloves and masks to clear up all bodily fluid.
- Sprinkle affected area with absorbent powder. (This can also be found in classroom 'sick' buckets.)
- Cover with newspaper or paper towels and allow to absorb for 5 minutes.
- Once liquid has been absorbed remove newspaper and sweep up residue powder.
- Clean area with antibacterial spray/disinfectant. This is available in the locked cleaning cupboard.
- Place dirtied equipment in carrier bag, place in Site Managers room for decontamination. Clearly labelled.
- Ensure all rubbish is bagged and placed in black bag to be disposed of hygienically. Clearly labelled.
- Inform cleaning staff.
- It is the responsibility of the person using the grab bag to replenish the contents. If help is needed please seek advice from the senior first aider.

Bodily fluid grab bag contents

- Absorbent powder
- Disposable apron
- Disposable gloves
- Newspaper
- Paper towels
- Tissue
- Hand sanitizer
- Plastic bags
- Disinfectant spray

Sharps' Disposal

All sharps must be correctly and safely disposed of in an approved sharps container and collected by a dedicated collection service.

No attempt should be made to re-sheath, bend or break needles. Used needles and syringes to be disposed of as one unit.